



ICM

MARCH 2017

SUB-EDITING

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
 - b) Answer any FIVE questions
 - c) All questions carry equal marks. Marks for each question are shown in []
1. Set out and review the various stages involved in editing a photograph for use in a newspaper. [20]
 2. Letters from readers are a core part of the content of many newspapers. However, care must be taken when publishing letters. Review the various issues that a sub-editor will consider when publishing letters. [20]
 3. A sub-editor needs to be aware of a number of potential legal issues and traps with regard to the content of a publication. Analyse the key legal issues and traps to be aware of. [20]
 4. Explain the issues that a sub-editor will consider when choosing pictures to be used in a publication. [20]
 5. Critically review the significance of order and shape in the preparation and editing of a news story. [20]
 6. Some stories are only fit for publication after they have been partially or completely rewritten. Review the circumstances when this is likely to be the case. [20]
 7. Review the use of the following by a sub-editor, illustrating your answer with examples:
 - a) Breakers
 - b) Indicators
 - c) Special setting[20]
 8. Analyse EACH of the stages in the subbing process. [20]