



MARCH 2017

FRAMEWORK FOR SUCCESSFUL HEALTH & SAFETY MANAGEMENT

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
 - b) Answer any FIVE questions
 - c) All questions carry equal marks. Marks for each question are shown in []
1. Every organisation should have a clear policy for the management of health and safety so that everybody associated with the organisation is aware of its health and safety aims and objectives and how they are to be achieved. There are many benefits to having a health and safety management system, although they can also have their problems. Evaluate the benefits versus the problems associated with occupational health and safety management systems. [20]
 2. Planning means the process by which the objectives and methods of implementing the health and safety policy are decided. It is concerned with allocating resources (e.g. money, time or effort) to achieve objectives and decide priorities. Evaluate in detail the important things to consider when planning a successful health and safety management system. Consider Risk Control Systems and the Planning Process as part of this. [20]
 3. Many companies' only method of measuring health and safety performance is their accident and injury statistics. However, performing only this measurement is flawed in many ways and a more robust and systematic approach should be used.
 - a) Describe the pitfalls of measuring health and safety performance by the use of **only** injury/ill health statistics. [14]
 - b) Explain THREE levels (levels 1, 2 and 3) of effective risk control within a health and safety management system. [6]
 4. You have been asked to gather information for a health and safety audit within your organisation. The information sources include: interviewing people, looking at documents and checking physical conditions.
 - a) You have three stages to work through for the audit, which are: **preparatory work, on site and the conclusion**. Detail what you would do at EACH of these stages. [12]
 - b) Identify the significant benefits that can be gained from carrying out accident/incident investigations. [8]
 5. You have been asked to investigate a medium level accident that has happened within your organisation. You know that you need to establish the immediate cause, underlying cause and actions to correct and improve. Compile a checklist of all the key data that should be covered for a medium level accident investigation. [20]
 6. Reviewing health and safety performance is a continual process. It should be undertaken at different levels within the organisation. A manager has been asked to ensure that health and safety is consistently reviewed within the organisation.
 - a) Establish the responses that the manager would require from different levels within the organisation as part of the continual auditing and review process. [9]
 - b) Identify the important elements that should be considered when undertaking reviews. [11]
 7. Draw a mind map or diagram of the important issues that should be considered when preparing to draft the key features and appropriate content of an effective health and safety policy. [20]
 8.
 - a) Justify the benefits to an organisation of having a clear, considered health and safety policy. [10]
 - b) Identify what might cause a review of the health and safety policy to take place. [10]