



ICM

MARCH 2016

ESSENTIALS OF HEALTH & SAFETY MANAGEMENT

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
 - b) Answer any FIVE questions
 - c) All questions carry equal marks. Marks for each question are shown in []
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1. Define the following:
 - a) Accident
 - b) Near miss
 - c) Health
 - d) Safety[5 each]
 2. Key elements for health and safety management are similar to those required for quality, finance and general business management.
 - a) Briefly identify and describe the sections of a health and safety policy. [11]
 - b) Review the importance of setting a policy for effective management of health and safety. [9]
 3. Risk assessments are a legal requirement under the Management of Health and Safety at Work Regulations.
 - a) Outline the objectives of a risk assessment. [10]
 - b) Describe Step Two under the Five Steps to Risk Assessment. [10]
 4. Several employees on site will be working at height. Discuss the legislation this will come under and the requirements for inspecting the equipment used. [20]
 5. Training is essential to employee development and it improves the health and safety performance of an organisation.
 - a) Explain some of the training required that must be done under health and safety legislation and training not related to a specific job. [11]
 - b) Training first takes place on recruitment at induction. Discuss other times when health and safety training might take place. [9]
 6. Consultation with the workforce gains co-operation of employees and a more successful culture in health and safety.
 - a) As a senior manager in a non-unionised workplace, identify under which legislation you would consult your employees on health and safety and why. [10]
 - b) There are times when an employer is not expected to discuss health and safety information. Explain when this would be. [10]
 7. An existing employee has been promoted and moved into the machinery department in the company.
 - a) Outline the induction training needs they would require with regard to the equipment they will be using. [12]
 - b) Describe the amount of training required to ensure they are adequately trained. [8]
 8. The risks identified in a risk assessment may determine if the employer should restrict the work of the people they employ.
 - a) Explain which groups of employees may be restricted in the work they do. [12]
 - b) An employee has to work in a warehouse in a remote part of the premises. Examine the procedures an employer would have to make to ensure their safety. [8]

