



JUNE 2016

ACCIDENT & EMERGENCY PROCEDURES

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
 - b) Answer any FIVE questions
 - c) All questions carry equal marks. Marks for each question are shown in []
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1.
 - a) Explain to a group of supervisors attending a management training course, the reasons why they should lead investigations in their department after an accident. [6]
 - b) Write a checklist of questions that require answering when investigating current internal systems for collecting and analysing incident data. [14]
 2.
 - a) Outline the factors that MUST be considered after a risk assessment has been carried out for first aid provision if it was found that risks are significant. [12]
 - b) Explain what an employer needs to consider and provide, in relation to first aid, for members of staff travelling alone as part of their duties. [6]
 - c) HSE strongly recommends all organisations provide first aid cover for which people, even though there is no legal requirement to do so? [2]
 3. Present what you will consider in EACH of the stages of a fire risk assessment. [20]
 4. Explain the importance of early alerts in the event of fire and how this can be achieved within different sized organisations. [20]
 5.
 - a) Itemise the information you would require to help rescue services in the event of fire within a large organisation. [14]
 - b) List the types of people that may require extra consideration when a plan for fire emergencies and precautions is being drawn up. [6]
 6. Analyse why fire detection and alarm systems are vitally important in the workplace and which may be suitable for different sized organisations. [20]
 7.
 - a) Evaluate the emergency plan a large organisation should have in place in case of fire. [10]
 - b) Describe or illustrate the content of a typical fire notice. [10]
 8.
 - a) Identify why incident/accident investigations are based on logic. [6]
 - b) Explain the benefits of conducting accident/incident investigations. [8]
 - c) Discuss the legal reasons for conducting an investigation after an accident/incident. [4]
 - d) Define what is meant by the term '**incident**'. [2]