



# ICM

DECEMBER 2016

PURCHASING & MATERIALS MANAGEMENT

**Instructions to candidates:**

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
  - b) Answer any FIVE questions
  - c) All questions carry equal marks. Marks for each question are shown in [ ]
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1. A well-structured and comprehensive project purchasing organisation will contain a number of components. Analyse the components of a typical project purchasing organisation. [20]
  2. Review the commonly recognised elements of the purchasing cycle. [20]
  3. A project manager has a variety of options with regard to parts scheduling. Analyse the main options. [20]
  4. Review the contribution of incoterms to the quality and timeliness of project material. Support your answer by reference to the main categories of incoterms. [20]
  5. Materials management and storage is a key area of focus for every project manager. Explain how a project manager can ensure that materials in a store can be preserved and made more secure. [20]
  6. Explain what a **shortage list** is and review the occasions in which it will be used by a project manager. Illustrate your answer with an example of a shortage list. [20]
  7. Project managers must ensure that project equipment is manufactured to the appropriate standard and quality. Review the documents that are typically used in the manufacture of project equipment. [20]
  8. Review the content that a project manager should ensure is included in a purchase enquiry form. Support your answer with an example of a purchase enquiry form. [20]