



SEPTEMBER 2015

FRAMEWORK FOR SUCCESSFUL HEALTH & SAFETY MANAGEMENT

Instructions to candidates:

- a) Time allowed: Three hours (plus an extra ten minutes' reading time at the start – do not write anything during this time)
 - b) Answer any FIVE questions
 - c) All questions carry equal marks. Marks for each question are shown in []
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1. List TEN points that should be included or considered when drafting a health and safety policy statement of intent. [2 each]
 2.
 - a) Outline the essential actions and good practice of the board in establishing a health and safety policy. [16]
 - b) Explain TWO main duties employees have towards health and safety according to the Health and Safety at Work Act 1974. [4]
 3.
 - a) Identify THREE sections that comprise the input stage of the health and safety planning process. [6]
 - b) Explain the term **SMART**. [5]
 - c) The control of risks is necessary to secure legal compliance. Describe the THREE basic stages in establishing workplace precautions. [9]
 4. Evaluate the FIVE complementary methods used during active monitoring. [20]
 5.
 - a) Explain why 'audit' is a necessary step. [8]
 - b) One element of audit is to gather information. Describe the stages required. [12]
 6.
 - a) Currently the company you have been employed by do not provide health and safety training to any employees. Prepare a case for this training to become an integral part of the organisation. [8]
 - b) Identify when you would consider this training is essential. [4]
 - c) Identify FOUR examples of specialist health and safety related training courses that you would need to ensure were provided to fulfil legal requirements. [8]
 7. Your organisation has decided to start up a list of approved contractors and suppliers. You have been asked to provide a list of items for a checklist to ensure anyone selected meets the company's health and safety requirements. Describe TEN criteria you would suggest for this checklist. [20]
 8.
 - a) When considering reviewing health and safety performance, evaluate all the items that every review of performance should aim to include. [10]
 - b) The board should also review health and safety performance, at least once a year. Outline what should be considered in this review process. [10]