



ICM

INSTITUTE OF COMMERCIAL MANAGEMENT

2016 EXAMINATION TIMETABLE

CLOSING DATES FOR EXAMINATION ENTRIES

MARCH 2016 SERIES - 16 DECEMBER 2015

JUNE 2016 SERIES - 23 MARCH 2016

SEPTEMBER 2016 SERIES - 29 JUNE 2016

DECEMBER 2016 SERIES - 28 SEPTEMBER 2016

IMPORTANT INFORMATION:

Should a Public Holiday in your country coincide with any date included in this timetable you must apply to undertake that examination at an alternative sitting.

Examinations are held in MARCH, JUNE, SEPTEMBER and DECEMBER each year. All Examination Timetables show a Closing Date for receipt, by the Institute, of Examination Entries, together with the appropriate fees. If applications are received AFTER the Closing Date the entries will AUTOMATICALLY be carried forward to the NEXT Series.

Examination fees are not refundable under any circumstances and fees may not be transferred from one student to another. If students are unable to sit for an examination as a result of illness their entry will be carried forward to the following series PROVIDING they supply a Doctor's certificate, new Examination Entry form and pay £15.00 Pounds Sterling administration charge in respect of EACH subject which they wish to defer.

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Accident & Emergency Procedures	pm	Tue 1	Wed 1	Thur 1	Thur 1
Accounting	am	Thur 3	Fri 3	Mon 5	Mon 5
Accounting II	am	Wed 2	Thur 2	Fri 2	Fri 2
Accounting III	am	Tue 8	Wed 8	Thur 8	Thur 8
Accounting, Purchasing & Cost Control	pm	Tue 1	Wed 1	Thur 1	Thur 1
Advertising	pm	Wed 2	Thur 2	Fri 2	Fri 2
Applications	am	Fri 4	Mon 6	Tue 6	Tue 6
Auditing & Taxation	pm	Fri 4	Mon 6	Tue 6	Tue 6
Bookkeeping	pm	Wed 9	Thur 9	Fri 9	Fri 9
Broadcast Journalism	am	Tue 8	Wed 8	Thur 8	Thur 8
Business Finance & Bookkeeping	am	Tue 1	Wed 1	Thur 1	Thur 1
Business Law	pm	Mon 7	Tue 7	Wed 7	Wed 7
Business Management & Administration	am	Tue 1	Wed 1	Thur 1	Thur 1
Business Organisation	am	Wed 2	Thur 2	Fri 2	Fri 2
Buyer Behaviour & Consumerism	pm	Thur 3	Fri 3	Mon 5	Mon 5
Campaign Planning & Control	am	Thur 10	Fri 10	Mon 12	Mon 12
Characteristics of World Destinations	am	Wed 9	Thur 9	Fri 9	Fri 9
Computer Appreciation & Applications	pm	Wed 2	Thur 2	Fri 2	Fri 2
Computers & Project Management	pm	Tue 1	Wed 1	Thur 1	Thur 1
Contemporary Strategic Management	am	Tue 1	Wed 1	Thur 1	Thur 1
Contract Negotiations	am	Tue 8	Wed 8	Thur 8	Thur 8
Convergent Journalism	am	N/A	N/A	N/A	Fri 2
Cost Accounting	pm	Tue 1	Wed 1	Thur 1	Thur 1
Culinary Theory	pm	Tue 1	Wed 1	Thur 1	Thur 1
Customer Service	pm	Tue 8	Wed 8	Thur 8	Thur 8
Customer Service Management in Sport	am	Fri 4	Mon 6	Tue 6	Tue 6
Digital TV & Radio Journalism	pm	Tue 1	Wed 1	Thur 1	Thur 1
Economics & Hospitality	am	Tue 1	Wed 1	Thur 1	Thur 1
Economics for Business	pm	Thur 3	Fri 3	Mon 5	Mon 5
Effective Leadership of Health & Safety	pm	Wed 2	Thur 2	Fri 2	Fri 2
Electronic Media Management	pm	N/A	N/A	N/A	Mon 5
Employee Relations	pm	Fri 4	Mon 6	Tue 6	Tue 6
English for Journalists & Writers	am	Thur 3	Fri 3	Mon 5	Mon 5
Environmental Management in the Hospitality Industry	pm	Thur 3	Fri 3	Mon 5	Mon 5
Essentials of Health & Safety Management	am	Wed 2	Thur 2	Fri 2	Fri 2

am = 9:00 - 12:00 pm = 14:00 - 17:00

PTO

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Export Practice & Management	am	Fri 4	Mon 6	Tue 6	Tue 6
Finance of International Trade	pm	Fri 4	Mon 6	Tue 6	Tue 6
Financial Aspects of Retail	am	Thur 3	Fri 3	Mon 5	Mon 5
Financial Decision Making	pm	Wed 2	Thur 2	Fri 2	Fri 2
Financial Management	am	Mon 7	Tue 7	Wed 7	Wed 7
Food & Beverage Management	am	Thur 10	Fri 10	Mon 12	Mon 12
Framework for Successful Health & Safety Management	am	Thur 3	Fri 3	Mon 5	Mon 5
Freelance & Feature Writing	am	Tue 1	Wed 1	Thur 1	Thur 1
Front Office Operations & Administration	am	Thur 3	Fri 3	Mon 5	Mon 5
Fundamentals of the Hotel & Catering Industry	pm	Wed 9	Thur 9	Fri 9	Fri 9
General Purpose Software	am	Tue 1	Wed 1	Thur 1	Thur 1
Hardware & Operating Systems	am	Wed 9	Thur 9	Fri 9	Fri 9
Hospitality Management	pm	Wed 2	Thur 2	Fri 2	Fri 2
Hotel & Catering Law	am	Wed 9	Thur 9	Fri 9	Fri 9
Housekeeping & Accommodation Studies	am	Fri 4	Mon 6	Tue 6	Tue 6
Human Resource Development I	am	Thur 3	Fri 3	Mon 5	Mon 5
Human Resource Development II	am	Tue 8	Wed 8	Thur 8	Thur 8
Human Resources Management	am	Wed 2	Thur 2	Fri 2	Fri 2
Human Resources Management in the Public Sector	am	Tue 8	Wed 8	Thur 8	Thur 8
Information Processing	pm	Tue 1	Wed 1	Thur 1	Thur 1
International Business Communications	pm	Tue 1	Wed 1	Thur 1	Thur 1
International Marketing	am	Tue 8	Wed 8	Thur 8	Thur 8
International Marketing Research	am	Mon 7	Tue 7	Wed 7	Wed 7
International Marketing Strategy	am	Fri 4	Mon 6	Tue 6	Tue 6
International Purchasing & Supply	pm	Fri 4	Mon 6	Tue 6	Tue 6
International Retailing	am	Mon 7	Tue 7	Wed 7	Wed 7
International Trade & Payments I	pm	Mon 7	Tue 7	Wed 7	Wed 7
International Trade & Payments II	pm	Tue 8	Wed 8	Thur 8	Thur 8
International Trade & Transport	am	Wed 2	Thur 2	Fri 2	Fri 2
International Trade & Transport - Maritime	am	Wed 2	Thur 2	Fri 2	Fri 2
Introduction to Journalism	pm	Wed 2	Thur 2	Fri 2	Fri 2
Introduction to Sports Management	am	Wed 2	Thur 2	Fri 2	Fri 2
Investigative Reporting	am	N/A	N/A	N/A	Tue 6
IT for Marketing Management	pm	Wed 9	Thur 9	Fri 9	Fri 9
Leadership Studies	pm	Thur 10	Fri 10	Mon 12	Mon 12
Logistics	pm	Wed 9	Thur 9	Fri 9	Fri 9
Logistics & Supply Chain Management	pm	Wed 2	Thur 2	Fri 2	Fri 2
Logistics & Supply Chain Management - Maritime	pm	Wed 2	Thur 2	Fri 2	Fri 2
Magazine Journalism	am	Thur 10	Fri 10	Mon 12	Mon 12
Management of Change	pm	Mon 7	Tue 7	Wed 7	Wed 7
Management of Travel & Tourism Operations	am	Tue 8	Wed 8	Thur 8	Thur 8
Management Theory & Practice	am	Fri 4	Mon 6	Tue 6	Tue 6
Managing Computer Systems	pm	Wed 9	Thur 9	Fri 9	Fri 9
Managing in the Media	pm	N/A	N/A	N/A	Tue 6
Managing People in Sport Organisations	pm	Thur 3	Fri 3	Mon 5	Mon 5
Managing Work & Costs	pm	Fri 4	Mon 6	Tue 6	Tue 6
Marine Insurance	am	Fri 4	Mon 6	Tue 6	Tue 6
Maritime Economics	am	Tue 8	Wed 8	Thur 8	Thur 8
Maritime Law	am	Thur 3	Fri 3	Mon 5	Mon 5
Maritime Operations	am	Mon 7	Tue 7	Wed 7	Wed 7
Maritime Security & Safety Management	pm	Tue 8	Wed 8	Thur 8	Thur 8
Marketing	pm	Fri 4	Mon 6	Tue 6	Tue 6

am = 9:00 - 12:00 pm = 14:00 - 17:00

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SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Marketing for Hospitality & Tourism	pm	Fri 4	Mon 6	Tue 6	Tue 6
Marketing Management	am	Wed 9	Thur 9	Fri 9	Fri 9
Marketing Planning & Decision Making - Maritime	am	Wed 9	Thur 9	Fri 9	Fri 9
Marketing Policy & Strategy	am	Wed 2	Thur 2	Fri 2	Fri 2
Marketing Research	am	Fri 11	Mon 13	Tue 13	Tue 13
Media & Society	pm	Mon 7	Tue 7	Wed 7	Wed 7
Media Ethics & Regulation	pm	Tue 8	Wed 8	Thur 8	Thur 8
Media Law & Ethics	am	Thur 10	Fri 10	Mon 12	Mon 12
Nature & Organisation of Project Management	am	Wed 9	Thur 9	Fri 9	Fri 9
Negotiation	am	Tue 1	Wed 1	Thur 1	Thur 1
Networks	pm	Fri 4	Mon 6	Tue 6	Tue 6
Newspaper Reporting	pm	Mon 7	Tue 7	Wed 7	Wed 7
Number & Logic	am	Mon 7	Tue 7	Wed 7	Wed 7
Numeracy & Statistics	am	Thur 10	Fri 10	Mon 12	Mon 12
Office Procedures & Administration	pm	Wed 9	Thur 9	Fri 9	Fri 9
Operations Chain Management	am	Mon 7	Tue 7	Wed 7	Wed 7
Operations Management	am	Tue 8	Wed 8	Thur 8	Thur 8
Organisational Behaviour	pm	Wed 2	Thur 2	Fri 2	Fri 2
Organisational Behaviour & Hospitality Management	pm	Thur 10	Fri 10	Mon 12	Mon 12
People in Business	pm	Wed 2	Thur 2	Fri 2	Fri 2
People in Organisations	pm	Wed 9	Thur 9	Fri 9	Fri 9
People in Retail: A Customer Focus	am	Tue 1	Wed 1	Thur 1	Thur 1
People in Retail: Personal Selling in the Electronic Age	pm	Mon 7	Tue 7	Wed 7	Wed 7
People in Retail: Staff & Staffing Issues	pm	Thur 3	Fri 3	Mon 5	Mon 5
Planning & Scheduling	pm	Wed 2	Thur 2	Fri 2	Fri 2
Port Operations & Management	pm	Wed 9	Thur 9	Fri 9	Fri 9
Practical Issues in Retail Management	am	Tue 8	Wed 8	Thur 8	Thur 8
Principles & Practice of Selling	am	Wed 2	Thur 2	Fri 2	Fri 2
Principles of Control	pm	Fri 4	Mon 6	Tue 6	Tue 6
Programming	pm	Thur 3	Fri 3	Mon 5	Mon 5
Programming for TV, Radio & the Internet	pm	N/A	N/A	N/A	Mon 12
Project Management	pm	Thur 10	Fri 10	Mon 12	Mon 12
Promoting a Positive Health & Safety Culture	pm	Thur 3	Fri 3	Mon 5	Mon 5
Public Relations	am	Thur 3	Fri 3	Mon 5	Mon 5
Public Sector Economics	am	Thur 3	Fri 3	Wed 7	Mon 5
Public Sector Strategy	am	Mon 7	Tue 7	Mon 12	Wed 7
Public Service Ethics	am	Thur 10	Fri 10	Fri 9	Mon 12
Public Services Management	am	Wed 9	Thur 9	Tue 6	Fri 9
Purchasing & Materials Management	pm	Wed 9	Thur 9	Fri 9	Fri 9
Purchasing & Supply Law	pm	Tue 1	Wed 1	Thur 1	Thur 1
Purchasing Management	am	Wed 9	Thur 9	Fri 9	Fri 9
Purchasing Strategies	am	Fri 4	Mon 6	Tue 6	Tue 6
Quantitative Methods for Managers	pm	Thur 10	Fri 10	Mon 12	Mon 12
Restaurant Services	am	Mon 7	Tue 7	Wed 7	Wed 7
Retail Branding	am	Fri 4	Mon 6	Tue 6	Tue 6
Retail Law & Legal Issues	pm	Tue 8	Wed 8	Thur 8	Thur 8
Retail Marketing Principles	pm	Tue 1	Wed 1	Thur 1	Thur 1
Retail Operations & Operations Management	am	Wed 2	Thur 2	Fri 2	Fri 2
Retail Travel Operations	pm	Tue 1	Wed 1	Thur 1	Thur 1
Risk Management	pm	Thur 3	Fri 3	Mon 5	Mon 5
Safety in Sports Management	pm	Wed 2	Thur 2	Fri 2	Fri 2
Sales & Sales Management	am	Thur 10	Fri 10	Mon 12	Mon 12

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SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
Shipbroking & Chartering Practices	am	Tue 1	Wed 1	Thur 1	Thur 1
Sport & Recreation Operations Management	am	Mon 7	Tue 7	Wed 7	Wed 7
Sport & the Media	pm	Mon 7	Tue 7	Wed 7	Wed 7
Sports Journalism	pm	Wed 9	Thur 9	Fri 9	Fri 9
Sports Marketing Management	pm	Tue 1	Wed 1	Thur 1	Thur 1
Sports Mega Events Management	am	Tue 8	Wed 8	Thur 8	Thur 8
Stores Management & Stock Control	am	Thur 10	Fri 10	Mon 12	Mon 12
Strategic Management	am	Fri 4	Mon 6	Tue 6	Tue 6
Strategic Management in Hospitality	am	Tue 8	Wed 8	Thur 8	Thur 8
Strategic Management in Sport	pm	Tue 8	Wed 8	Thur 8	Thur 8
Strategic Marketing Management	pm	Mon 7	Tue 7	Wed 7	Wed 7
Strategic Retail Operations & Operations Management	pm	Fri 4	Mon 6	Tue 6	Tue 6
Structure of Travel & Tourism	am	Mon 7	Tue 7	Wed 7	Wed 7
Sub-editing	pm	Tue 8	Wed 8	Thur 8	Thur 8
Sub-editing & Design	am	Wed 9	Thur 9	Fri 9	Fri 9
Supply Chain Management	am	Wed 9	Thur 9	Fri 9	Fri 9
Systems Analysis	am	Tue 8	Wed 8	Thur 8	Thur 8
The Business Environment	am	Fri 4	Mon 6	Tue 6	Tue 6
The Business of Shipping	pm	Thur 3	Fri 3	Mon 5	Mon 5
The Financial & Commercial Framework	pm	Tue 8	Wed 8	Thur 8	Thur 8
The Human Resource in Hospitality	pm	Mon 7	Tue 7	Wed 7	Wed 7
The International Business Environment	pm	Wed 9	Thur 9	Fri 9	Fri 9
The Retail Environment	pm	Wed 2	Thur 2	Fri 2	Fri 2
The Structure of Business	pm	Fri 4	Mon 6	Tue 6	Tue 6
Tour Operations	pm	Fri 4	Mon 6	Tue 6	Tue 6
Tourism & the Environment	pm	Mon 7	Tue 7	Wed 7	Wed 7
Tourism Marketing & Promotion	am	Wed 2	Thur 2	Fri 2	Fri 2
Training & Development	am	Mon 7	Tue 7	Wed 7	Wed 7
Travel & Tourism Development	pm	Tue 8	Wed 8	Thur 8	Thur 8
Working Environment & Occupational Health	am	Tue 8	Wed 8	Thur 8	Thur 8
Working Practices, Hazards & Controls	am	Mon 7	Tue 7	Wed 7	Wed 7

am = 9:00 - 12:00 pm = 14:00 - 17:00

LEGAL STUDIES 2016 EXAMINATION TIMETABLE

SUBJECT	TIME	MARCH	JUNE	SEPT	DEC
An Outline of Legal History	am	N/A	Wed 1	N/A	Thur 1
Company Law	pm	N/A	Tue 7	N/A	Wed 7
Constitutional Law	am	N/A	Thur 2	N/A	Fri 2
Criminal Law	pm	N/A	Fri 3	N/A	Mon 5
Jurisprudence	pm	N/A	Wed 8	N/A	Thur 8
Land Law	am	N/A	Mon 6	N/A	Tue 6
Public International Law	pm	N/A	Fri 10	N/A	Mon 12
The English Legal System	pm	N/A	Wed 1	N/A	Thur 1
The Law of Contract	pm	N/A	Thur 2	N/A	Fri 2
The Law of Equity & Trusts	am	N/A	Wed 8	N/A	Thur 8
The Law of Evidence	am	N/A	Tue 7	N/A	Wed 7
The Law of Tort	am	N/A	Fri 3	N/A	Mon 5

am = 9:00 - 12:00 pm = 14:00 - 17:00

CLOSING DATES FOR EXAMINATION ENTRIES

MARCH 2016 SERIES - 16 DECEMBER 2015

JUNE 2016 SERIES - 23 MARCH 2016

SEPTEMBER 2016 SERIES - 29 JUNE 2016

DECEMBER 2016 SERIES - 28 SEPTEMBER 2016